

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Agency IT Strategic Plan

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Agency Profile & Strategic Direction

Agency Mission Statement:

The Commonwealth Competition Council is a catalyst for change to help State government work better, cost less, and get the results Virginia citizens expect in the 21st century.

Agency IT Vision Statement:

The current IT focus for the Commonwealth Competition Council is to continue to utilize the IT capabilities to the fullest extent possible. With a staff of two, it must continue to rely on technology to enhance and expand the staffing capabilities to meet its mission. Emphasis will continue to be the PC based "COMPETE" full cost accounting system, commercial activities being performed by state agencies and insitutions, and the comprehensive web site of the Council.

Total Employees: 3

Total IT Employees: 0

Project Selection Criteria:

The Commonwealth Competition Council is a small agency with an approved employment level of 3, however one vacancy exists since July 2000. Any project is based on the strategic planning of the Council and the associated need to fulfill the of the agency. Funding for the entire council is \$256,000.

Business Case Development:

Business case is developed on a priority system with the Council making a determination based on input from the staff.

Risk Assessment Methodologies:

This does not apply to this agency.

Prioritization Schema:

The Council establishes a strategic planning priority annually and permits the staff to carry out a variety of projects simultaneously. The staff reports back to the Council on a minimum quarterly basis.

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Core Business Activities:

Core Business Activity Title	Core Business Activity Description	Core Business Activity Sub-Function Title	Core Business Activity Sub-Function Description
EXECUTIVE MANAGEMENT	Efforts to assist the Governor in statewide management of state activities.	Management Analysis Services	Efforts to provide management analysis services for state agencies and evaluations of central state and agency operations for the Governor and Secretaries to maximize efficiency in the utilization of state resources, to effect cost reductions, and to improve the state's operational effectiveness.

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Key Customers Associated With Each Core Business Activity :

Core Business Activity Title	Core Business Activity Description	Core Business Activity Sub-Function Title	Core Business Activity Sub-Function Description
EXECUTIVE MANAGEMENT	Efforts to assist the Governor in statewide management of state activities.	Management Analysis Services	Efforts to provide management analysis services for state agencies and evaluations of central state and agency operations for the Governor and Secretaries to maximize efficiency in the utilization of state resources, to effect cost reductions, and to improve the state's operational effectiveness.
Key Customers			
Citizens			
Local government			
Private business			
State government			

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Key Activities and Associated Outcomes:

<u>Key Activity</u>	<u>Associated Outcome</u>

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Major IT Projects

Approved for Preliminary Planning — The following project(s) scheduled for initiation in the 2004-2006 Budget Biennium is (are) approved for inclusion in your IT Strategic Plan. A project proposal must be submitted to the CIO before the project(s) will be considered for planning approval. Procurements in support of the project(s) are not approved for submission to the VITA Project Management Division (PMD) for execution until the project has been Approved for Planning by the CIO. For detailed instructions refer to the Interim Procedures for the Initiation and Approval of Major and Non-major Information Technology Projects.

<http://www.vita.virginia.gov/projects/cpm/cpmDocs/projectInitInterimProcs030903.doc>

There are no major projects approved for preliminary planning.

Approved for Planning — The following project(s) scheduled for initiation in the 2004-2006 Budget Biennium is (are) approved for planning. This approval constitutes authorization to undertake the planning necessary to complete a detailed project proposal and project charter for consideration by the Secretariat Oversight Committee and the CIO. Projects "Approved for Planning" must be formally approved for development by the Commonwealth IT Investment Board prior to beginning Phase 3 of the project lifecycle (Project Planning) and execution as defined in the Commonwealth Project Management Guideline. Procurements in support of developing the detailed project proposal and charter are approved for submission to the VITA Project Management Division (PMD) for execution, in accordance with PMD procedures. For detailed instructions refer to the Interim Procedures for the Initiation and Approval of Major and Non-major Information Technology Projects.

<http://www.vita.virginia.gov/projects/cpm/cpmDocs/projectInitInterimProcs030903.doc>

There are no major projects approved for planning.

Active Projects — The following project(s) are(is) scheduled to continue in the 2004-2006 Budget Biennium as an Active Project. All Active Projects must be tracked on the Commonwealth Information Technology Major Projects Dashboard and are subject to monthly review by the CIO. The CIO is authorized to assess progress of all Active Projects and recommend termination of a project to the Commonwealth IT Investment Board.

There are no major projects in the active projects category.

Collaboration Opportunity — The following project(s) is (are) designated as a Collaboration Opportunity. Your agency should consult with the other agencies listed on the corresponding collaboration report and evaluate whether collaboration between agencies on these projects is feasible. The results of your collaboration efforts and evaluation should be reported when the project is presented to the Commonwealth IT Investment Board for "Development Approval".

There are no collaboration opportunity projects.

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Major IT Procurements

Approved Major IT Procurements - The following major procurements are approved for submission to the VITA Project Management Division (PMD) for execution in accordance with PMD procedures.

There are no approved major procurements.

Disapproved Major IT Procurements - The following major procurements are not approved for submission to the VITA Project Management Division (PMD). The agency should not take any action on the major procurements listed below.

There are no disapproved major procurements.

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Non-major IT Projects

Approved for Planning— The following project(s) scheduled for initiation in the 2004-2006 Budget Biennium is (are) approved for planning. This approval constitutes authorization to undertake the planning necessary to complete a detailed project proposal and project charter for consideration by the CIO. Projects "Approved for Planning" must be formally approved for development by the CIO prior to beginning Phase 3 of the project lifecycle (Project Planning) and execution as defined in the Commonwealth Project Management Guideline. Procurements in support of developing the detailed project proposal and charter are approved for submission to the VITA Project Management Division (PMD) for execution, in accordance with PMD procedures. For detailed instructions refer to the Interim Procedures for the Initiation and Approval of Major and Non-major Information Technology Projects.

<http://www.vita.virginia.gov/projects/cpm/cpmDocs/projectInitInterimProcs030903.doc>

There are no non-major projects approved for planning.

Agency IT Strategic Plan

Secretariat: Administration

Agency Code: 169

Agency: Commonwealth Competition Council

Non-major IT Procurements

Approved Non-major IT Procurements - The following non-major procurements are approved for submission to the VITA Project Management Division (PMD) for execution in accordance with PMD procedures.

There are no approved non-major procurements.

Disapproved Non-major IT Procurements - The following non-major procurements are not approved for submission to the VITA Project Management Division (PMD). The agency should not take any action on the major procurements listed below.

There are no disapproved non-major procurements.